

TO: RESERVATION TEAM  
ALOFT KUALA LUMPUR SENTRAL  
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EMAIL: [reservations.aloftkl@aloft-hotels.com](mailto:reservations.aloftkl@aloft-hotels.com)  
WEB: [www.aloft-hotels.com/kualalumpursentral](http://www.aloft-hotels.com/kualalumpursentral)

**ROOM RESERVATION FORM**  
**Universiti Malaya – 11<sup>th</sup> ASLI Conference and Board of Directors Meeting 2014,**  
**27 May 2014 – 29 May 2014**

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Nationality: \_\_\_\_\_

Address: \_\_\_\_\_

Passport : \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Date of Arrival: \_\_\_\_\_ Flt/ ETA: \_\_\_\_\_

Date of Departure: \_\_\_\_\_ Flt/ ETD \_\_\_\_\_

Please reserve ( ) room(s) under name: (Per Passport in block & underline family name)

Room categories & rates for information only Rates will be valid between 24 May 2014 – 1 June 2014 (3 Days Pre & Post Arrival)	Airport Transfer Please indicate transfer requirement
<p><b>Loft King inclusive of breakfast</b> <input type="checkbox"/> MYR 355.00nett per room per night for 1 person</p> <p><b>Loft Twin inclusive of breakfast</b> <input type="checkbox"/> MYR 355.00nett per room per night for 2 persons</p> <p><b>Urban King inclusive of breakfast</b> <input type="checkbox"/> MYR 380.00nett per room per night for 1 person</p> <p><b>Urban Twin inclusive of breakfast</b> <input type="checkbox"/> MYR 380.00nett per room per night for 2 persons</p> <p><b>Sweet Suite inclusive of breakfast</b> <input type="checkbox"/> MYR 570.00nett per room per night for 1 person <input type="checkbox"/> MYR 570.00nett per room per night for 2 persons</p> <p><b>Breezy Suite inclusive of breakfast</b> <input type="checkbox"/> MYR 730.00nett per room per night for 1 person <input type="checkbox"/> MYR 730.00nett per room per night for 2 persons</p>	<p>KLIA Express Train <a href="http://www.kliaexpress.com/klia">www.kliaexpress.com/klia</a></p> <p>Hotel Limo: <input type="checkbox"/> MYR190.00 per car / way (Toyota Camry) <input type="checkbox"/> MYR260.00 per car / way (Mercedes Benz E Class) <input type="checkbox"/> MYR290.00 per car / way (Toyota Alphard )</p> <p>(Surcharge of 50% after 12 midnight until 6am)</p>

*All rates are subject to 6% Government Tax  
(Room is subject to availability upon reservation)*

Preferred bed type:	<input type="checkbox"/> King	<input type="checkbox"/> Twin/Double
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Other special requests (incl. Dietary requirements):	
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Starwood Preferred Guest (SPG) No :	
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To guarantee the room(s), details of my credit/charge card are as follows:

<input type="checkbox"/> Visa	<input type="checkbox"/> Master	<input type="checkbox"/> Diners	<input type="checkbox"/> Amex	<input type="checkbox"/> JCB
				<input type="checkbox"/>

Name of Card Holder:		
Card Number:		Expiry Date:

**NOTE: Since we value the security of your credit card data, please do not email us your credit card details but sent this form, along with ID Card or passport, to our secure fax number +603-2723 1085**

I agree to the following terms & conditions:

- 1) Reservations are subject to room type and rate availability.
- 2) All reservations are required to be guaranteed by credit card.
- 3) Guest who hold guaranteed reservations and fail to arrive on the scheduled date of arrival will be charge a one-night room charge as a no-show charge. The subsequent room nights will be released for resale.
- 4) Reservations may be cancelled up to 7 days prior to the day of arrival, after which a cancellation fee equivalent to the entire length of stay will be charged.
- 5) Guest will settle all charges upon departure, unless alternate arrangement has been made with the hotel's Credit Department in advance.
- 6) Any late arrival and/or early departure will be charged a cancellation fee equivalent to the value of the reduced nights (i.e. room rate x reduced number of nights)
- 7) The Hotel's official check-in time is 15:00 hrs and check-out time is 12:00noon. If guaranteed rooms are required prior to 15:00 hrs, they should be reserved from the previous night; however, every attempt will be made to have the rooms ready for arriving guests. Should you require a late check out until 18:00 hrs, half the applicable rate per room will be levied. Thereafter, a full night's rate will apply. Early check in and late check out requests are subject to availability, determined by the day's arrival and departure pattern of the Hotel.
- 8) Limited numbers of rooms are available per category. Once lower category has been sold the next category will be offered.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Confirmed by Aloft Kuala Lumpur Sentral:

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For further information or any assistance, please contact Ms Maynaga Balakrishnan (Reservations) at [Maynaga.Balakrishnan@alofthotels.com](mailto:Maynaga.Balakrishnan@alofthotels.com) / +603 2723 1137 or Ms Angelia Ku (Catering Sales) at [Angelia.Ku@alofthotels.com](mailto:Angelia.Ku@alofthotels.com) / +603 27231112