

**NUS Faculty of Law – ASLI 20<sup>th</sup> Conference (31 May – 1 June 2023)**

For bookings, please contact Seraphina Tong, Manager, Sales at:  
 Email: [seraphina.tong@shangri-la.com](mailto:seraphina.tong@shangri-la.com) / Contact: +65 8222 0809

**GUEST DETAILS:**

Last Name:		First Name:	
Email Address:		Mobile:	

**ROOM REQUIREMENTS:**

Single Occupancy

Double Occupancy

✓	Hotel	Room Type	Room Rates Per Night (SGD)
	JEN Singapore Tanglin by Shangri-La	Superior Room	\$225++ / \$245++
		Deluxe Room	\$245++ / \$265++
		Club Room*	\$275++ / \$315++

- Above room rates are subject to 10% service charge and the prevailing government taxes
- Breakfast is inclusive in the rates quoted
- Room Types with '\*' are inclusive of Club Benefits
- All rooms are subjected to availability upon confirmation

Arrival Date:		Flight Number / ETA:	
Departure Date:		Flight Number / ETD:	

**Check-In Time is 3.00pm**

To guarantee early check-in, please book one night before

**Check-Out Time is 12.00pm**

Extended use of room till 6.00pm is subjected to half day's rate; thereafter, to a full day's rate

**CREDIT CARD GUARANTEE:**

Reservations must be accompanied by individual credit card details as guarantee for the booking. We will send you a guaranteed link via email upon confirmation of your reservation to fill in your card details.

If room charges are to be covered by company/3<sup>rd</sup> party, please inform us at time of making the reservation and we will send you a proforma invoice for pre-payment – this can be done via bank transfer or credit card (payment link)

**CANCELLATIONS:**

- Any guaranteed reservation cancelled less than 24 hours prior to 6pm (local hotel time) of the confirmed arrival date will be subject to a 1-night charge. Amendment requests on duration of stay or stay dates for guaranteed reservation, if put forward less than 24 hours prior to 6pm (local hotel time) of the confirmed arrival date will result in a rate change and penalty charges may apply, as determined by the hotel.
- Any No-Shows will be subjected to the full cancellation charge of the entire duration of stay.

Thank you for choosing the JEN Singapore Tanglin by Shangri-La.

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**CONFIRMED BOOKINGS**

All reservations will be confirmed via email followed by a confirmation letter sent directly by our Reservations Team