



Graduate Handbook

For LLM, Juris Doctor, Graduate Diploma

Academic Year 2025/2026

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REGISTRATION PROCEDURES

All incoming students must complete this registration procedure before commencing study at NUS. There are two parts to the registration process and Part One must be completed before proceeding to Part Two.

In addition, students admitted to LLM, Juris Doctor or Graduate Diploma at the Faculty of Law must make a declaration for the compulsory courses required in their respective programmes, to facilitate course pre-allocation.

Registration (Part One)

This is for you to update personal particulars, complete the [Acceptance Record](#) and Authorization Requirements. Upon completion, you will be directed to a confirmation page where you can retrieve your Student ID, PIN and NUSNET account info. You will also receive an email with information pertaining to the Pre-Admission Medical Examination and essential courses to complete.

Log in to Registration System (<https://myregistration.nus.edu.sg/>) using your application number and password. Refer to the Welcome Letter for open/close dates of the system. If you have forgotten the password for your application, reset it through the Graduate Admission System <https://gradapp.nus.edu.sg/account/reset?r=https%3a%2f%2fgradapp.nus.edu.sg%2fapply&s=&ds=>

- Your NUSNET ID and password will be created about two days after completing Registration (Part One) and your NUS email account will be created a few hours after your NUSNET ID is created.
- You should preferably wait for both NUS-ID and NUS email accounts to be created before changing password and setting up Microsoft Multifactor Authentication (MFA) on your device.
- It is essential to change your password after account creation and set up the MFA in order to log in to access any NUS online including Registration (Part Two).
- Note that if you change the password before the NUS email account is created, you will only be able to log in to your NUSNET account. You will then have to reset the account and password and wait for changes to take effect before you can log in to your email account and move on to the next steps.
- Your Student ID, PIN and NUSNET account information are confidential and should not be shared with anyone.
- For assistance on NUSNET account password issues, refer to NUS IT website <https://nusit.nus.edu.sg/change-or-reset-your-nusnet-password/>.
- For IT-related guides and assistance (e.g. email account issues, WiFi set-up, forgot password), refer to <https://nusit.nus.edu.sg/itcare/>.
- If you encounter problems in completing Registration (Part One), email lawgrad@nus.edu.sg.

Compulsory Course Declaration

You are required to read selected compulsory course/s as part of your coursework requirements. These will be pre-allocated to you during each respective semester's Course Registration period. Refer to the link/list below for the compulsory course/s relevant to your programme:

- LLM: https://law1a.nus.edu.sg/student_matters/grad_prog/gdc_deg_reqm.html
- Juris Doctor: https://law1a.nus.edu.sg/student_matters/grad_prog/jd_deg_reqm.html
- Graduate Diploma: <https://law.nus.edu.sg/nuslawacademy/certificate-programmes/graduate-diploma/gdmla/#programme-structure>

You may apply to be exempted from the compulsory course/s if you have read course/s (at NUS or prior to admission to NUS) that may have substantial content overlap with them. Application for exemption is reviewed on case-by-case basis and approval is not guaranteed. There may also be a limit on the courses or course units that may be exempted. You will read elective courses to make up for the course units should an application be approved.

Submit the Compulsory Course Declaration (and/or apply for course exemption) using the form <https://tinyurl.com/course-declare> or scan the QR code to access the form. Refer to the Welcome Letter for open/close dates for the declaration.



- You must complete Registration (Part One) before starting this declaration as you will need to provide your Student ID when completing the form.
- If you are applying for exemption of course/s, you will need to upload supporting documents (e.g. transcript, course syllabus/description) in password-protected PDF file/zip folder. Refer to the instructions in the online form.

Registration (Part Two)

This is for you to activate your NUS Student Card and term status. If you do not complete Registration (Part Two) by the closing date, the University will deem that you are withdrawing from the programme and will terminate your registration and candidature even if term has begun.

Your physical NUS Student Card will be available for collection at the Faculty's Student Counter after the start of the school term and you will receive an email notification about it in due course. Your physical NUS Student Card is needed for accessing NUS facilities with smartcard-controlled entrance and attendance-checking during assessment and examinations.

Log in to myEduRec (<https://myedurec.nus.edu.sg/>) using your NUSNET ID and password. Navigate to: My Homepage > Academics > Registration & Declarations > Student Card Activation. You should complete Registration (Part Two) even if you have not collected the physical card. Refer to the Welcome Letter for open/close dates of the system.

Related link:

<https://www.nus.edu.sg/registrar/student-records/student-card>

Responsibility for Notices/Circulars & Updates of Personal Particulars

The NUS Student Portal (<https://myportal.nus.edu.sg/>) contains essential and important information on NUS policies and useful hyperlinks to online services that all NUS students use. It should be your go-to source besides the Faculty of Law website.

Your NUS email account will be your official point of contact and you should use it instead of your personal email when contacting NUS departments and staff. Besides emails from the Faculty, you will also receive emails from the University to all students, some of which carry important information and timelines. You are expected to read and be aware of the contents of the latest notices/circulars that may be posted on NUS Student Portal (<https://myportal.nus.edu.sg/>).

Throughout your candidature, you are responsible for keeping your personal particulars updated in the University's records in a timely manner and must notify the University within 5 working days of the effective date of change of the affected personal particulars. The University will not be accountable for delayed or lost mail due to incorrect or obsolete student's address and contact. **You may check your particulars or amend your contact details via the University's Education Records System (<https://myedurec.nus.edu.sg>).** Also refer to <https://www.nus.edu.sg/registrar/administrative-policies-procedures/graduate/responsibility-for-notices-circulars-and-updates-of-personal-particulars> for more information and instructions on updating personal particulars.

Note that the Official Name in your student record must be the same as that in your passport, and it will be printed on the official transcript degree scroll. If it is different from your passport, you should change it immediately by following the instructions in the user guide <https://myportal.nus.edu.sg/studentportal/eservices/all/user-guides/UserGuide-Personal-Data.pdf>. If you are unable to update the Official Name by yourself, please email to lawgrad@nus.edu.sg for assistance.

MEDICAL EXAMINATION & INSURANCE SCHEME

All admitted graduate students are required to undergo a pre-admission medical examination before enrolment. The University reserves the right to refuse your admission should you decide to decline this process and/or to be tested for any organic or communicable disease.

International students who are applying for Student's Pass are required to undergo additional medical examination as part of the pass application process.

If you currently reside in Singapore, you may have your medical examination done at the University Health Centre (preferred) or by a private registered health physician. International students from overseas are encouraged to have their medical examinations done in their home country before arrival, in the interest of time.

All medical examinations must be completed, and reports submitted by the deadline stipulated in the Welcome Letter. If you do not complete the medical examination by the deadline, a Negative Service Indicator (NSI) will be put on your student record, resulting in you being locked out of access to certain key student services including course registration, access to examination results, transcripts, etc.

Note that you may be required by the University/ University Health Centre to undergo further medical examination or tests if your medical examination is found to be incomplete or the results unsatisfactory.

The cost of medical examinations will be borne by the student.

Medical Examination at University Health Centre

1. Download:
 - a. *NUS Admission Medical Examination Report Form*
<https://nus.edu.sg/uhc/clinical-services/medical-examination/student-pre-admission-medical-examination> > Admissions Medical Examination Forms > [Graduate](#); and
 - b. *Medical Examination Report* (for Student's Pass application)
<https://www.ica.gov.sg/docs/default-source/ica/forms/medical-examination-report.pdf>
2. Make appointment: <https://nusaqs.aiosoft.sg/eappt/>
3. Preparation, fees and scope of examination:
<https://nus.edu.sg/uhc/clinical-services/medical-examination/student-pre-admission-medical-examination-process>
4. Operating hours: <https://nus.edu.sg/uhc/contact-us>

Medical Examination by Private Health Physician (in Singapore or overseas)

1. Download:
 - a. *NUS Admission Medical Examination Report Form*
<https://nus.edu.sg/uhc/clinical-services/medical-examination/student-pre-admission-medical-examination> > Admissions Medical Examination Forms > [Graduate](#); and
 - b. *Medical Examination Report* (for Student's Pass application)
<https://www.ica.gov.sg/docs/default-source/ica/forms/medical-examination-report.pdf>
2. Things to note for submitting *NUS Admission Medical Examination Report Form* to University Health Centre:
<https://nus.edu.sg/uhc/clinical-services/medical-examination/student-pre-admission-medical-examination> > Plan Your Visit.
3. Things to note for submitting *Medical Examination Report* (for Student's Pass application) to Immigration and Checkpoints Authority (ICA):
 - a. The reports **must not be issued more than 3 months prior to submission to ICA**, otherwise you will have to undertake another medical exam.
 - b. The medical reports, laboratory test and x-ray reports must be completed in English. The chest x-ray report should bear the student's particulars such as name, identification number and date of birth as indicated in the passport. **A medical report in any other form or format will not be accepted.**

- c. The original copy of the radiologist report (for chest x-ray) and the laboratory report (for HIV test) must be attached to the completed medical report.
- d. The reports are to be submitted to ICA. Issuance of the Student's Pass is subject to the outcome of the medical report. Those who are found to have active Tuberculosis or HIV infection will not be granted the Student's Pass.

NUS Student Insurance Scheme

All full-time NUS students are obliged to subscribe to the University's medical insurance scheme. This scheme provides all full-time students with basic medical and personal accident insurance coverage. Basic healthcare fees are charged to your Miscellaneous Student Fees and due at the same time as your tuition fees.

For more details on eligibility and benefits of the scheme, refer to <https://nus.edu.sg/uhc/billing-insurance/student-insurance>.

STUDENT'S PASS APPLICATION FOR INTERNATIONAL STUDENTS

All International students admitted to full-time graduate programmes must have a valid Student's Pass during the period of study at NUS. Admission is contingent upon successful application of Student's Pass.

The Student's Pass application would have been initiated by NUS right after you have accepted the offer of admission. You should have received relevant information and instructions to facilitate the application.

If you are not successful in your Student's Pass application, your offer of admission will be withdrawn and you will not be able to continue your studies at NUS.

If your application is successful, ICA will issue you an In-Principle Approval (IPA) letter and your Student's Pass will only be issued if you meet all the requirements stipulated in the letter.

You must be in Singapore to complete the formalities for the Student's Pass to be issued. If you require a visa to enter Singapore, it will be automatically included in your IPA letter. You may then enter Singapore by producing the IPA letter at the immigration checkpoint, where you will be granted a Short Term Visit Pass which is valid for 30 days.

To facilitate the completion of formalities and biometrics enrolment, and to avoid overcrowding at ICA building, you will only be allowed to attend the Offsite Enrolment (OSE) in NUS. You will also be blocked from making e-appointment with ICA during the OSE period.

The OSE dates and venues are indicated in the welcome letter. Students who complete Registration (Part One) will receive email, from early July, on booking OSE appointment.

If you are unable to complete the formalities within the 30-day validity of your Short Term Visit Pass, you must extend the Pass to legally remain in Singapore until you are issued the Student's Pass. It is an offense to stay in Singapore without a valid visa and offenders may be detained/deported by the authorities. Note that the expiry date for your IPA letter is NOT the expiry date for your Short Term Visit Pass to stay in Singapore. For more information on the Student's Pass workflow and instructions to extend Short Term Visit Pass, refer to <https://www.ica.gov.sg/reside/STP/collect>.

You are obliged to present the required documents (refer to your IPA letter) including both medical reports, non-edited photograph and proof of payment at one of OSE sessions. Incomplete documentation will result in delay and you will be required to return on a different date or in the worst case, withdrawal of your Student's Pass application, which may in turn impact your study in Singapore.

You are also required to pay an issuance fee, of which the amount and mode of payment can be found at <https://www.ica.gov.sg/reside/STP/collect>.

Important Checklist for OSE:

Name in Student's Pass application	<ul style="list-style-type: none"> • Must be in same order as passport • Remove any commas
COVID-19	<ul style="list-style-type: none"> • Vaccination and documentation no longer required
IPA Letter	<ul style="list-style-type: none"> • Only hardcopy accepted • Print and bring for OSE appointment because there is no printing service available at OSE
Local mobile number	<ul style="list-style-type: none"> • Compulsory for completing Student's Pass formalities and retrieving digital Student's Pass (no physical visa document provided) • Write mobile number on first page of IPA letter before attending OSE
Photo	<ul style="list-style-type: none"> • Must adhere to ICA photo guidelines • Edited photos risk being rejected • Photo-taking service at OSE costs S\$14 for 4 photos and only cash payment is accepted
Medical report for Student's Pass application	<ul style="list-style-type: none"> • Requires at least 8 days' processing time if medical examination is done at University Health Centre or UHC (5 days before report may be collected from UHC plus 3 days after submission to ICA) • Plan ahead for OSE with this timeline in mind
Biometrics enrolment	<ul style="list-style-type: none"> • Do not wear any contact lenses that will alter the colour or pattern of the iris • Glasses/spectacles to be removed during iris capture
Visa processing fees	<ul style="list-style-type: none"> • S\$45 (source: https://www.ica.gov.sg/reside/STP/apply/ihl) • For other required fees, visit https://www.ica.gov.sg/reside/STP/collect
Proof of payment	<ul style="list-style-type: none"> • Must show proof of payment
SingPass enrolment	<ul style="list-style-type: none"> • Necessary for retrieving digital Student's Pass (no physical pass will be issued) and to change address • Visit Singpass counter at any Community Centre/Club after the Student's Pass has been issued

Reporting for OSE	<ul style="list-style-type: none"> Attendance at OSE is by appointment only. Please report to MPSH only at your assigned OSE slot. Ensure all the required documents and payment receipts stated in the IPA Letter are prepared and brought along.
Missed OSE appointment	<ul style="list-style-type: none"> Students who miss their appointment will have to book an e-appointment with ICA after the OSE period.
Unable to book OSE slot	<ul style="list-style-type: none"> Students who did not manage to book a slot will have to book an e-appointment with ICA after the OSE period.

Students who are married and wish to apply for Long Term Visit Pass (LTVP) for their spouse/children should send enquiry email to Law Student Affairs (lawsa@nus.edu.sg).

Students who plan to work in Singapore while holding a Student's Pass should refer to NUS policy at <https://www.nus.edu.sg/registrar/administrative-policies-procedures/graduate/full-time-students-and-employment> and the conditions by the Singapore Ministry of Manpower at <https://www.mom.gov.sg/passes-and-permits/work-pass-exemption-for-foreign-students>.

For more information on Student's Pass and other relevant visa types, refer to the following webpages or contact the relevant government agency/Ministry:

- Student's Pass: <https://www.nus.edu.sg/registrar/administrative-policies-procedures/graduate/student-pass>
[https://ask.gov.sg/ica?topic=Student%27s%20Pass%20\(STP\)#content](https://ask.gov.sg/ica?topic=Student%27s%20Pass%20(STP)#content)
- Employment Pass: <https://www.mom.gov.sg/passes-and-permits/employment-pass>
- Dependant's Pass: <https://www.mom.gov.sg/passes-and-permits/dependants-pass>
- Student's Pass extension, loss/replacement, change particulars: <https://www.nus.edu.sg/registrar/administrative-policies-procedures/graduate/student-pass>

FEE MATTERS

Tuition Fees & Miscellaneous Student Fees

The **tuition fees** of various programmes can be found at <https://law1a.nus.edu.sg/admissions/fees.html>.

All students, whether registered on a full-time or part-time basis, are charged the **miscellaneous student fees**. These cover services like healthcare for students; facilitating student cultural, social and recreational programmes; and maintaining the shuttle bus service, IT network and other essential campus infrastructure and services. The current rates can be found at <http://nus.edu.sg/registrar/docs/info/administrative-policies-procedures/gd-msf.pdf>.

Mode & Payment of Fees

Tuition fees and miscellaneous student fees are **payable every semester** and due at the same time. The Office of Finance publishes information on **deadlines for fee payments and modes of fee payment** at <https://www.nus.edu.sg/finance/students/student-finance-matters.html>. The Office will send an email notification to your NUS email accounts to view your Student Bill online at least two weeks before the scheduled deadline for fee payment.

Singapore Citizens/Permanent Residents who are eligible for **SkillsFuture Credit** and wish to use these credits should refer to the FAQs at <https://www.nus.edu.sg/finance/students/student-finance-matters.html> > SkillsFuture Credit.

Students applying for semester- or year-long Leave of Absence or withdrawing from a programme should also refer to the FAQs at <https://www.nus.edu.sg/finance/students/student-finance-matters.html> > Fee Payment.

Late & Partial Payment Penalties

Students who do not meet fee payment deadlines stipulated by the Office of Finance may incur penalty fees. If outstanding fees are not paid or only partially paid by the fee payment due date indicated in the bill, a late payment charge will be imposed.

Should fees remain outstanding after the relevant fee payment due date, the University reserves the right to suspend academic rights and privileges, including to withhold degree conferment certifications. In addition, students with overdue fees may have their candidature of study terminated.

Tuition Fee Loan

You may apply for a loan under the Tuition Fee Loan (TFL) scheme (<https://nusgs.nus.edu.sg/tuition-fee-loan-scheme/>) if you require financing for your tuition fees. **The maximum loan quantum is 90% of the tuition fees payable by Singapore Citizens for the same course. Do note the limited eligibility conditions outlined on the webpage above.**

COURSEWORK & LANGUAGE REQUIREMENTS

Coursework Requirements

The general coursework requirements that you must fulfil in order to graduate can be found at:

- LLM: https://law1a.nus.edu.sg/student_matters/grad_prog/gdc_deg_reqm.html
- Juris Doctor: https://law1a.nus.edu.sg/student_matters/grad_prog/jd_deg_reqm.html
- Graduate Diploma: <https://law.nus.edu.sg/nuslawacademy/certificate-programmes/graduate-diploma/gdmla/>

Mandatory Courses for All New NUS Students

All new students in NUS are required to complete the following mandatory courses, of which details can be found at <https://studentconduct.nus.edu.sg/infopedia/educational-resources/>:

- A Culture of Respect and Consent (online course + face-to-face workshop).
- SE1000 Student Essentials (two weeks after completion of NUS Registration (Part One)).

These courses must be completed within the stipulated deadlines and it is your responsibility to ensure that you do so. If you do not complete the face-to-face workshop at the beginning of the first semester, you will not be able to view your exam results at the end of that semester and will not be able to register for courses in the following semester.

NUS Code of Student Conduct & Administrative Policies

Students should familiarize themselves with the NUS Code of Student Conduct and Administrative Policies (<https://studentconduct.nus.edu.sg/administrative-policies>) which are intended to guide students' conduct in both the academic and non-academic aspects of their University life by providing an overview of the behaviour generally expected of them as members of the University community.

Students may also access the *Discipline with Respect to Students Guidelines* (<https://myportal.nus.edu.sg/studentportal/student-discipline/all/docs/Guidelines.pdf>) for better understanding of factors relevant to the classification of offences by the University.

Ethical Conduct Guidelines & Plagiarism Policy

NUS takes a strict view on plagiarism and holds Graduate students to higher standards. Those found to be plagiarizing any part of their assessments may get an immediate failure of the course. You are strongly urged to read up on the [NUS Plagiarism Policy](#).

You should also read and understand the Faculty of Law's policy on Ethical Conduct and Plagiarism at https://law1a.nus.edu.sg/student_matters/ethical_conduct.html. You will receive an email at the beginning of your first semester in NUS, notifying you to make a mandatory declaration after reading the policy.

Students who repeat a failed course or read another course as replacement may be required to pay additional per course/semester fees.

Intensive English Course

This short course is specially designed for new LLM students and is mandatory for those who are required to read a Graduate English Course (indicated in your admission offer letter) but optional for those who are not required to do so. The course is chargeable as it specially engages the instructor from the Centre for English Language Communication to craft and teach it to students before the semester begins.

The course aims to prepare LLM students with the basics of scholarly writing which will be useful for their study and assessment work in NUS. Materials for this course are developed on the basis of current issues with legal ramifications.

Objectives of the course include:

- Students will learn about strategies that are relevant to graduate level research writing;
- Students will be introduced to some critical thinking skills that allow them to evaluate the arguments of others and to formulate arguments of their own;
- Students will learn how to construct sentences and paragraphs that are clear, coherent and succinct;
- Students will be introduced to the discourse features of academic texts.

Classes will be taught in-person, seminar-style. Students are encouraged to participate in lesson activities and there will be formative and summative assessments. Attendance will be taken with up to two unexcused absences without penalty allowed. Heavy penalty will be imposed for subsequent absences. A detailed course plan is attached with the email containing the Welcome Letter.

Since this course aims to develop students' writing skills, it must be noted that students' written work (as well as other forms of work) needs to be their own work. While references may be perused in the development of an academic text, they must conform to the conventions of [ethical academia and the regulations of NUS](#).

Student who attended the course generally gave positive feedback about their experience:

"The Intensive English Course really helped me a lot. It allowed me to get accustomed to full English teaching more quickly."

"I am grateful for the instructor's support in this course. I feel the enthusiasm from his teaching."

"The instructor is a great teacher. He is earnest to help students in various ways and guides us systematically and patiently."

"The instructor made his teaching interesting and interactive, and provided highly informative and insightful feedback to us. I'm excited to use the knowledge I have learnt in my law classes."

The Intensive English Course requires a minimum class size to start. **If the minimum class size can't be met by registration closing date, students who are required to read the Graduate English Course will be redirected to register and sit for the Diagnostic English Test (DET) instead.** The DET is an English Language test set by the Centre for English Language Communication to determine the appropriate English course that a student needs to read.

The DET will be conducted in digital format using Exemplify with remote invigilation via Zoom on 22 July 2025. Prior to the test, there will be a compulsory DET/Exemplify briefing that requires pre-registration.

The schedule of registration, briefing and test information can be found at <https://www.nus.edu.sg/registrar/academic-activities/registration/academic-related-matters/det>. For the briefing and test, you will need a working laptop/computer that's equipped with webcam and microphone and meets the minimum requirements to install and use Exemplify and Zoom, and a second device installed with Zoom.

If you pass the DET, you will be exempted from taking Graduate English Course. Otherwise, you will have to read the Graduate English Course prescribed by the Centre.

Do note the following should you be required to read a Graduate English Course:

- The Graduate English Course is an additional requirement to your coursework requirements, and you must pass the course to graduate. However, it will not be counted towards the LLM curriculum.
- You must read this course in Semester 1, i.e. the semester that you commence your LLM. Note that the course is conducted at the Kent Ridge Campus.

Related link:

<https://ctlit.nus.edu.sg/services/digital-assessments/> (Exemplify)

COURSE LISTING, CLASS & EXAM TIMETABLES, COURSE REGISTRATION

Course List & Timetables

The course list, and class and exam timetables for Law courses are usually finalized and published on the Faculty's website around end of June each year.

- Law Course listing: https://law1a.nus.edu.sg/student_matters/course_listings.html
- Law Timetables*: https://law1a.nus.edu.sg/student_matters/ay2526/timetable.html
- Academic calendar: <https://www.nus.edu.sg/registrar/calendar>
- *Students pursuing LLM (International Business Law) should also refer to https://law1a.nus.edu.sg/student_matters/grad_prog/reginfo_llmibl.html for the timetable in Semester 2.
- Non-Law courses are listed (with timetables) at <https://nusmods.com/courses>. The timetable planning tool at this webpage is useful but the timetables for Law courses, especially intensive/super-intensive ones, may not be displayed in completeness. Note that only LLM students may apply to read non-Law courses, which is subject to approval.

Course Registration

All students use CourseReg to register for the elective courses they are required or plan to read. Registration of courses for Law graduate students usually start from late July and you should plan ahead by reading and understanding the workflow, different phases and deadlines in the resource pages below:

- NUS CourseReg workflow, deadlines:
<https://nus.edu.sg/coursereg/>
- Additional information for Law courses:
https://law1a.nus.edu.sg/student_matters/ay2526/infoall.html
- Additional information for Graduate Diploma:
https://law1a.nus.edu.sg/student_matters/grad_prog/reginfo_dipmla.html
- Applying to read Cross-Faculty, IADR Research and UROP courses:
https://law1a.nus.edu.sg/student_matters/forms.html

Law graduate students do not need to register for compulsory courses in CourseReg as these will be pre-allocated to them before CourseReg begins.

It is your responsibility to ensure that you read and understand the workflow for CourseReg and DO NOT register for courses with clashes in class or exam timetables.

Juris Doctor students who plan to participate in Moots competitions and/or register for related courses must seek prior approval before embarking on such plans.

LEARNING & ASSESSMENT

Online Platforms

Course syllabus and learning plans for the semester and learning materials such as lecture notes are uploaded to Canvas (<https://www.nus.edu.sg/canvas/login/>), the Learning Management System used by NUS. You will have access to the Canvas page of the courses that you have successfully enrolled in.

Continuous assessments and examinations for Law Courses use Canvas and the digital assessment tool, Exemplify (<https://ctlit.nus.edu.sg/services/digital-assessments/>). You will be provided with information and instructions to access the assessments, in due course.

You should ensure that you have a working laptop that meets the minimum requirements for using:

- Canvas (<https://nus.atlassian.net/wiki/spaces/canvasstudent/overview>), and
- Exemplify (<https://nus.atlassian.net/wiki/spaces/DAstudent/overview>).

If you need to purchase a notebook, you may consider the NUS Notebook Tender scheme (<https://nusit.nus.edu.sg/services/computers/>).

Guidelines for Assessments & Examinations

- Examination-related circulars from the University are disseminated to students via email and archived at the NUS Student Portal (<https://myportal.nus.edu.sg/studentportal/alerts/all/>). You should read them to ensure understanding of the rules and regulations, and to note any important deadlines. You are required to present your physical NUS Student Card at assessment and examination sessions for attendance checks.
- Guidelines, instructions and forms related to examination can be found at NUS Student Portal > Examination Directory (<https://myportal.nus.edu.sg/studentportal/academics/all/examination-directory.html>).
- Additional Faculty-based guidelines can be found at the following pages:
 - Grading Guidelines for Law Courses:
https://law1a.nus.edu.sg/student_matters/grad_prog/law_grading.html.
Note that the standard of English expression used in your answer will be taken into account during marking.
 - Faculty-based guidelines on failure of compulsory and elective Law courses:
https://law1a.nus.edu.sg/student_matters/grad_prog/assessment_examinations.html.
- You are required to apply for Leave of Absence if you need to be away for a short period, are medically unfit for classes and assessments, or if you need to take the semester/year off. Refer to the guidelines and application links at https://law1a.nus.edu.sg/student_matters/app_for_leave_of_absence.html. All applications should be submitted prior to the date of absence with a reasonable timeframe for review before the leave takes place. Applications for semester-/year-long leave are subject to approval.

- A student whose attendance or performance in an assessment task (typically referred to as Final Examination) has been affected by illness or other causes may apply for special consideration. More information can be found in the NUS Student Portal > Examination Directory > Special Consideration.

Law students whose performance in continuous assessments has been affected may also apply for Special Consideration for continuous assessments using the form https://law1a.nus.edu.sg/student_matters/docs/SpecialConsiderationForm.docm.

LIBRARY RESOURCES

The NUS Libraries (<https://nus.edu.sg/nuslibraries>) comprises eight libraries, with the Central Library being the flagship and largest. You will need your NUS Student Card for access to the physical library premises.

The C J Koh Law Library (<https://nus.edu.sg/nuslibraries/spaces/our-libraries/c-j-koh-law-library>) at Bukit Timah Campus is home to a noteworthy collection of legal resources of Singapore and other common law jurisdictions, extensive collections on international and comparative law as well as international trade law. It caters to the needs of the Faculty of Law, and its various institutes and centres. Some of the online resources subscribed for Law staff and students can be accessed via the NUS Library Portal (<https://nus.edu.sg/nuslibraries/databases-search>).

STUDYING IN SHANGHAI FOR LLM-INTERNATIONAL BUSINESS LAW (IBL)

Students pursuing IBL specialization are required to complete part of their studies in Shanghai, which takes place in Semester 2 of an academic year. Classes in Shanghai will start around mid-January every year and aligned with the term dates in NUS.

Visa & Accommodation

All non-PRC students are required to apply for visa to study in China/Shanghai. Assistance and instructions with application will be provided in due course. You will bear the cost of visa application.

Our partner university, East China University of Political Science and Law, will handle the hostel arrangements in Shanghai. You may also make your own arrangements for off-campus accommodation if you prefer. More information will be provided in due course. You may also wish to check out some general information at https://law1.nus.edu.sg/admissions/accom_living_exp.html.

For living cost estimates in China, you may refer to <https://www.china-admissions.com/study-in-china-guide-for-international-students/cost-of-living/> (select “Beijing”).

Class & Exam Timetables

The classes in Shanghai will be conducted in five or six blocks of two weeks each, with breaks in between for the Spring festival and reading period before examinations. The timetables will be published on Law website around end of June each year.

GRADUATION

Students who have passed all the required courses and fulfilled their curriculum requirements will be conferred with the relevant degree/graduate diploma. They will receive the electronic version and hard copy of their Transcript and Degree Scroll after the official conferment date and be able to attend the Commencement Ceremony held in early July each year. For more details, refer to <https://www.nus.edu.sg/registrar/academic-activities/graduation>.

For international students holding Student's Pass, NUS will cancel the Student's Pass within 7 days of degree conferment which is typically 30 June for Graduate Coursework Programmes (refer to <https://www.nus.edu.sg/registrar/academic-activities/graduation#collapseFive> for more details). For international students with spouse/children holding Long Term Visit Pass, they will have to cancel the pass on their own and may refer to <https://ask.gov.sg/ica/questions/clxwhkiy600akdsot90f6zzcd> for instructions.

OTHER INFORMATION FOR INTERNATIONAL STUDENTS

Accommodation & Living Expenses

International students who wish to apply for accommodation at the University's hostels may refer to the Office of Student Affairs (OSA) website at <http://www.nus.edu.sg/osa/student-services/hostel-admission/graduate> for more information.

Due to limited capacity, campus housing is not guaranteed. You are advised to concurrently budget and source for off-campus accommodation. Refer to <https://nus.edu.sg/osa/student-services/hostel-admission/other-accommodation> for more resources.

If you have further queries on NUS hostels, refer to www.hosteladmission.nus.edu.sg (hostel admission FAQ & email portal).

For an estimated cost of living as a student in Singapore, you may refer to these estimates at <https://nusgs.nus.edu.sg/cost-of-living/>.

Opening Bank Account

International Students will need to open a bank account in Singapore, if you don't already have one. Different banks have different requirements as well as types of savings and checking accounts. For more details, please visit the respective bank's website. Ensure that you bring sufficient cash to cover your expenses upon arrival and before your bank account is opened.

Update the address in your student record (at myEduRec) to your local residential address before using it to apply for bank account or for local correspondence.

After opening a bank account, you should:

1. **Apply for Interbank GIRO** to facilitate payment of tuition and other necessary fees to NUS. Refer to <https://www.nus.edu.sg/finance/students/student-finance-matters.html> for more information; and
2. **Update your bank account details via myEduRec** (<https://myedurec.nus.edu.sg/>) to facilitate any transfer of funds from the University to your bank account, should the situation arise.

Getting Around in Singapore

Travelling in Singapore is convenient and efficient, thanks to an extensive and integrated network of roads, trains, buses and taxis. Walking, cycling and other greener ways to travel are also easy with sheltered walkways and park connectors.

You may pay for your rides on MRT, LRT, buses and taxis by cash or cashless modes. Cashless payments for MRT and buses include contactless bank cards, mobile wallets, stored value cards, concession cards. Most taxis also accept cashless payment using mobile wallets and credit cards. For more information, visit https://www.lta.gov.sg/content/ltagov/en/getting_around/public_transport/plan_your_journey.html (MRT, LRT, bus) and <https://www.ptc.gov.sg/fare-regulation/taxi-PHC/P2P-Transport-Services> (taxi fare structure and services).

You may also visit these links for more information:

- https://www.transitlink.com.sg/eservice/eguide/rail_idx.php (MRT travel time and fare)
- https://www.transitlink.com.sg/eservice/eguide/service_idx.php (bus frequency, travel time and fare)
- <https://www.transitlink.com.sg/travel-guide/> (search MRT & bus service by road or location)
- <https://www.lta.gov.sg/content/ltagov/en/map/cycle.html> (cycling routes)

SILE-CPD SCHEME FOR REGISTERED LAWYERS PRACTICING IN SINGAPORE

Selected LLM courses may be eligible for Continuing Professional Development (“CPD”) points as granted and governed by the Singapore Institute of Legal Education (“SILE”). SILE-CPD points (“CPD points”) are a requirement for Singaporean lawyers or foreign lawyers under Section 36B of the Legal Profession Act intending to apply for and/or maintain an active Practising Certificate. CPD points may be obtained for every class attended within the relevant course.

If you intend to apply for CPD points in the upcoming semester, you must submit your request via an email to the NUS Law Academy (nuslawacademy@nus.edu.sg) at least two weeks before the start of the semester. Please include the following in your email:

- Your Full Name ;
- Your Student ID;
- Your AAS/FL number;
- The course(s) and course code(s) you are taking for the upcoming semester. **Please note that not all courses are eligible for CPD points.**

Upon receiving the email and your details, the NUS Law Academy will then provide an attendance sheet and further instructions to your NUS email. Each student is solely responsible in complying with the requirements, including but not limited to having their attendance verified by their Instructor/Course Convenor on the provided attendance sheet, and adhering to all instructions and expectations set out by the NUS Law Academy.

Do note that the NUS Law Academy cannot accept requests made after the deadline. Retrospective requests for CPD points in already-running/past courses will not be entertained.

Please refer to the FAQs at <https://www.silecpdcentre.sg/FAQs/Lawyers-FAQs/> or email the NUS Law Academy (nuslawacademy@nus.edu.sg) directly if you have any queries.

STUDENT LIFE & WELLNESS

Orientation Activities

Orientation activities will take place in person from 6 August 2025. More information will be provided by the NUS Law Student Life team.

For more information or questions, you may direct them to lawsa@nus.edu.sg.

Student Wellness and Support

While the study of Law (and university life in general) is exciting and fulfilling, it can also be stressful and challenging at times. This could be due to varying demands of academic requirements and/or personal commitments. Students can seek help and support through various avenues available at the law school and university.

And this includes:

- Law Student Advisors
- University Counselling Services (UCS)
- Student Support Managers (SSM)

More information on student wellness and support can be found here: <https://law.nus.edu.sg/student-life-support/>.

Centre for Future-ready Graduates@Law

Law School graduates follow a wide variety of career paths. Many take up positions in leading firms in Singapore and around the world; others go on to occupy senior positions in government. Still others devote themselves to public service or pursue higher degrees and join the world of academia.

The Centre for Future-ready Graduates (CFG) at NUS Law is set up to equip students with Future-ready skills to transit smoothly to their careers of choice after graduation.

CFG@Law organizes a number of events throughout the academic year, including The Practice of Law Networking Event for freshmen, the Law Careers Fair as well as fortnightly Careers Lunchtime Talks and industry-specific Panel Discussions. The Centre also manages the NUS TalentConnect – an online platform for Law students, alumni and employers to share and access internships, fellowships, Practice Training Contracts and other permanent job opportunities.

CFG@Law fosters networking with alumni and co-ordinates the Law Alumni Mentor Programme (LAMP). It also promotes close contacts with industry partners, by inviting them for various initiatives.

More information can be found here: <https://law.nus.edu.sg/cfglaw/>.

CFG@Law resources for students: <https://law.nus.edu.sg/cfglaw/students/>.

uNivUS Mobile App

The uNivUS mobile app (<https://univus.nus.edu.sg/>) is a gateway app that connects staff and students to key NUS services, such as Internal Shuttle Bus Service schedule, campus maps, Canvas, library portal, NUS IT and so on.

CAMPUS & DIRECTIONS

Campus

The Faculty of Law is currently located at the Bukit Timah Campus, next to the Singapore Botanic Gardens and hidden from public eye. The same site was used by the Former Raffles College commissioned in 1919. The Faculty moved to Kent Ridge Campus in 1981 and subsequently moved back to Bukit Timah Campus in 2006. The buildings within the Bukit Timah Campus are prominent for their rows of wide arches fringing the arcades on the ground floors, which create a sense of uniformity in the compound. Numerous windows kept the buildings well ventilated, while the spacious verandahs acted as buffers between the walls and the scorching sunrays. Two quadrangles in the compound are surrounded by blocks, three of which are named after the College's major donors. Over the years, more buildings were added to cater to the growing needs.



From Semester 2 of AY2025/2026, the Faculty expects to relocate to UTown at the Kent Ridge Campus.

Campus map (current): https://map.nus.edu.sg/index.php#bukit_timah

Campus map (future): https://map.nus.edu.sg/index.php#kent_ridge

Getting To & Around

The Bukit Timah and Kent Ridge Campuses are accessible via MRT, NUS Internal Shuttle Buses and public buses and the Bukit Timah Campus is a short walk (about 10 minutes) from the MRT. The NUS Internal Shuttle Bus Service connects the campus to the MRT station and between both campuses. There are also limited parking spaces available at both campuses.

- Getting to Bukit Timah Campus:
<https://uci.nus.edu.sg/wp-content/uploads/2024/02/btclInfoPublicTrans.pdf>
 - Walking from MRT or bus stop to Bukit Timah Campus using Google Maps:
 - From MRT: Search for “Botanic Gardens (with  icon)” as start point and “NUS Faculty of Law” as end point
 - From bus-stop B41011 along Bukit Timah Road: Search for “NUS Bt Timah Campus (with  icon)” as start point and “NUS Faculty of Law” as end point.
 - You may also check out this video guide: <https://www.youtube.com/watch?v=1vuJ32NMOgc>
- Getting to Kent Ridge Campus:
<https://uci.nus.edu.sg/campus-life/campus-services/transportation/getting-to-nus/>
- NUS Internal Shuttle Bus Service:
<https://uci.nus.edu.sg/campus-life/campus-services/transportation/internal-shuttle-bus/>
- Parking on campus:
<https://uci.nus.edu.sg/campus-life/campus-services/transportation/parking-information/>

Amenities

There is a small canteen at Bukit Timah Campus (<https://uci.nus.edu.sg/campus-life/campus-services/retail-dining/bukit-timah/>), a 24-hour self-service mini mart Octobox (<https://www.youtube.com/watch?v=ZFwCZRpq2po>) and some vending machines.

You may also order food for delivery from canteens in Kent Ridge Campus using the Cates app (<https://uci.nus.edu.sg/oca/campus-food-delivery/>), or from other establishments using food delivery platforms such as Deliveroo, Food Panda and GrabFood.

More information on the dining and retail options at Kent Ridge Campus can be found at <https://uci.nus.edu.sg/campus-life/campus-services/retail-dining/>.

CONTACT US

- Admissions for LLM/Graduate Diploma: lawGRADadm@nus.edu.sg
- Admissions for Juris Doctor: lawJDadm@nus.edu.sg
- Coursework & Academic Matters: lawgrad@nus.edu.sg
- Student Life & Wellness: lawsa@nus.edu.sg
- SILE-CPD Scheme: nuslawacademy@nus.edu.sg

Address (current): Eu Tong Sen Building, 469G Bukit Timah Road, Singapore 259776

Tel: (65) 6516 1305